



## Guidelines for abstract submission

In order to get your abstract selected for presentation at an EFORT meeting it should convey information that blinded scorers can use to identify good quality research. It must fit within stated parameters for length and layout. Abstracts not complying with these requirements will be rejected.

The abstract submission system is self-explanatory and requires that a number of mandatory fields are completed, which makes it very difficult to submit in an incorrect format. You may wish to consider writing your abstract in appropriate sections before beginning your submission, but do not worry – it is easy to draft and change your abstract online before finally submitting.

Submission is defined by an initial branching to differentiate Clinical Vs. Basic Science Research as well as Review abstracts. An initial choice to submit your abstract either as a **Clinical Study**, as an **Experimental Study** or as a **Systematic Review** is essential to allow the good assignment of the work. Please choose carefully your main category.

Inside the **Clinical Study** category you may choose to submit your work as **Free Paper** or **Poster** (clinical research using a control group), or as **Clinical Report** (ONE SINGLE clinical case with specific relevance). Inside the **Experimental Study** and **Systematic Review** categories only the **Free Paper** or **Poster** types are available.



Abstracts should be in English. Diagrams, tables and pictures should not appear in abstracts, only text should be provided. The following structure is mandatory:

**Title:** minimum 25 / maximum 250 characters

**Keywords:** minimum 3 / maximum 7 keywords – chose these so that people can identify your abstract on an electronic search using these words as search terms.

**Abstract:** minimum 1000 / maximum 3600 characters – number of characters per section are not restricted. All sections are mandatory.



Next come 5 text boxes and you should aim to put some information in each, or you may miss out on scoring opportunities during the selection process. There is no need to retype the headings in the text box. Across the five text boxes you will be limited to a maximum of 3600 characters – there is also a 1000 character minimum.

### Abstracts submitted as Free Papers / Posters

**Background** – Why is your study needed? What do we know already and what gaps are there in our knowledge?

**Objectives** – What is the research question your study aims to answer?

**Design and Methods** – Outline how the study was conducted.

**Results** – Briefly summarise the findings, quoting supporting data.

**Conclusion** – Briefly discuss your results and tell the scorers what your study adds – only base conclusions on your own findings.

### Abstracts submitted as Clinical Cases

**Background** – Introduce the condition and indicate what we know already

**Case Presentation** – Describe relevant history and examination findings, test results and interventions

**Outcomes** – What happened and could you measure it? What was the end result?

**Discussion** – Describe how this case adds to our knowledge, what questions it raises and whether it should affect management of similar cases.

### Abstract Review

Reviewers can only score on the information contained in the abstract. It must be an honest representation of work you have completed with no estimates or projections based on data available at the time of submission. The final presentation must reflect the data contained in the abstract and any manipulation after submission will be considered fraudulent.

Do not include the name of your institution or any of the researchers. Avoid any city/country allusion. Do not use abbreviations which have not been specified first.

The abstracts will be scored against objective criteria by orthopaedic surgeons of the relevant subspecialty and in a blinded fashion. Each abstract is scored by a number of independent observers and the mean score is used in determining the cut-off point for acceptance. Abstracts must score highly across the full range of parameters in order to be selected so please pay full attention to each section of the abstract when compiling it.

EFORT aims to showcase the best available research to the widest audience of trauma and Orthopaedic Surgeons in Europe.

**Good Luck with your submission!**