

VIENNA MEETING ROOM ORDER FORM (page 1)

22nd EFORT Congress
30 June–02 July 2021 | Vienna, Austria

Priority application deadline is 05 October 2020

Final application deadline is 17 May 2021

Please return this signed form to alan.cole@efort.org



Sponsor

Company Name _____
 Contact person _____
 Address _____
 Postal Code _____ City _____ Country _____
 Phone _____ E-mail _____

Appointed agency (if any)

Agency Name _____
 Contact person _____
 Address _____
 Postal Code _____ City _____ Country _____
 Phone _____ E-mail _____

Please indicate your choice below – tick the boxes corresponding to the room(s), time, and date(s) of your choice:

Room name	Seats	Room suitable for use as category*	Booking date requested	Room name	Seats	Room suitable for use as category*	Booking date requested
<input type="checkbox"/> Gallery 1	10	MR		<input type="checkbox"/> Gallery 11	20	HS	
<input type="checkbox"/> Gallery 2	10	MR		<input type="checkbox"/> Gallery 12	10	MR	
<input type="checkbox"/> Gallery 1&2	20	HS		<input type="checkbox"/> Gallery 11&12	30	HS	
<input type="checkbox"/> Gallery 3	10	MR		<input type="checkbox"/> Gallery 13	10	MR	
<input type="checkbox"/> Gallery 4	10	MR		<input type="checkbox"/> Gallery 14	10	MR	
<input type="checkbox"/> Gallery 3&4	30	HS		<input type="checkbox"/> Gallery 13&14	20	HS	
<input type="checkbox"/> Gallery 5	20	HS		<input type="checkbox"/> Gallery 15	20	HS	
<input type="checkbox"/> Gallery 6	10	MR		<input type="checkbox"/> Gallery 16	10	MR	
<input type="checkbox"/> Gallery 5&6	30	HS		<input type="checkbox"/> Gallery 15&16	30	HS	
<input type="checkbox"/> Gallery 7	10	MR		<input type="checkbox"/> Gallery 17	10	MR	
<input type="checkbox"/> Gallery 8	10	MR		<input type="checkbox"/> Gallery 18	10	MR	
<input type="checkbox"/> Gallery 7&8	20	HS		<input type="checkbox"/> Gallery 17&18	30	HS	
<input type="checkbox"/> Gallery 9	10	MR		<input type="checkbox"/> Gallery 19	10	MR	
<input type="checkbox"/> Gallery 10	20	HS		<input type="checkbox"/> Gallery 20	10	MR	
<input type="checkbox"/> Gallery 9&10	30	HS		<input type="checkbox"/> Gallery 19&20	30	HS	
				<input type="checkbox"/> Lounge 1, 2, 3 & 4	65	SSW by EFORT	Contact EFORT

Meeting Room (MR) – hour, half day, day(s) | Hospitality Suite (HS) – half day, day(s)

Closed Meeting (CM) – half day or one day | CM has CHF 2000 supplement | Surgical Skills Workshop (SSW): contact EFORT

Usage	Per hour	Half Day	Full day	2 days	3 days
Hospitality suite	n/a	<input type="checkbox"/> CHF 1,750	<input type="checkbox"/> CHF 2,500	<input type="checkbox"/> CHF 4,000	<input type="checkbox"/> CHF 5,500
Meeting room	<input type="checkbox"/> CHF 200	<input type="checkbox"/> CHF 750	<input type="checkbox"/> CHF 1,200	<input type="checkbox"/> CHF 2,000	<input type="checkbox"/> CHF 2,500
Closed Industry meeting	n/a	<input type="checkbox"/> CHF 2,750	<input type="checkbox"/> CHF 3,200	n/a	n/a
Surgical Skills Workshop	n/a	n/a	<input type="checkbox"/> on application	<input type="checkbox"/> on application	<input type="checkbox"/> from 20,000

All rates shown are in Swiss Francs (CHF) and shown exclusive of VAT

Date _____ Contact Name _____

Signature _____

VIENNA MEETING ROOM ORDER FORM (page 2)

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SELECT THE CATEGORIES THAT BEST APPLY TO YOUR COMPANY/ORGANISATION

Invoice details

(only if different from page 1)

Name of SPONSOR or agency to be invoiced _____

Contact person _____

Address _____ VAT n° _____

(if applicable)
Purchase order n° _____

Postal Code _____ City _____ Country _____

Phone _____ E-mail _____

We understand and agree that we, the SPONSOR, are entirely responsible for payment of rates according to the above. In the case that an appointed agency does not discharge payment of the invoices, charges will revert back to the SPONSOR and may, at EFORT's sole discretion, include administrative surcharges of up to 10% of the total rates.

The Sponsorship agreement between the SPONSOR and EFORT consists of:

- this dated and duly signed Application Form;
- the General Terms and Conditions of Sponsorship;
- the EFORT Congress exhibitor and sponsorship brochure.

By signing and returning this Application Form the SPONSOR acknowledges having received, read and accepted all these terms of Sponsorship agreement. This agreement is subject exclusively to Swiss law. Any disputes shall be resolved exclusively by expedited arbitration in accordance with the World Intellectual Property Organization Arbitration and Mediation Center's Rules for expedited arbitration. The place of any arbitration shall be Geneva, Switzerland.

It is the SPONSORS responsibility to comply with any applicable laws, administrative rules and regulations including, publicity, the handing out of any samples, and the sale or promotion of any products and marketing material. Neither EFORT nor its appointed partners can be held liable for any non-compliance.

CANCELLATION POLICY

IMPORTANT: submission of this form is entering into a legally binding contract with EFORT

A SPONSOR may withdraw its application for an exhibition space activity or satellite activity in writing prior to 31 December 2020 and will receive a refund of 70% of the amount paid within 60 working days. The withdrawal of an application received after 31 December 2020 will not entitle the sponsor to any refund. Please read the full [Terms and Conditions online](#).

All rates shown are in Swiss Francs (CHF) and shown exclusive of VAT

Date _____ Contact Name _____

Signature _____