

# LISBON MEETING ROOM ORDER FORM (page 1)

23<sup>rd</sup> EFORT Congress  
22-24 June 2022 | Lisbon, Portugal

Priority application deadline is 22 November 2021  
Final application deadline is 20 May 2022

Please return this signed form to [alan.cole@efort.org](mailto:alan.cole@efort.org)



## Sponsor

Company Name \_\_\_\_\_  
Contact person \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_  
Phone \_\_\_\_\_ E-mail \_\_\_\_\_

## Appointed agency (if any)

Agency Name \_\_\_\_\_  
Contact person \_\_\_\_\_  
Address \_\_\_\_\_  
Postal Code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_  
Phone \_\_\_\_\_ E-mail \_\_\_\_\_

Please indicate your choice below - tick the boxes corresponding to the room(s), time, and date(s) of your choice:

Room name	Seats	Room suitable for use as category	Cost per hour	Cost 1/2 day	Cost full day	Cost 2 days	Cost 3 days
<input type="checkbox"/> 0.03 Et 0.04 combined	TBD	Surgical Skills workshop (SSW)	-	-	CHF 6,000	CHF 11,000	CHF 15,000
<input type="checkbox"/> Showcase (purpose built)	TBD	Surgical Skills workshop (SSW)	-	-	-	CHF 14,000	CHF 18,000
<input type="checkbox"/> 0.05	12-30	12 boardroom-style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 1.02	24-45	24 boardroom-style or 45 theatre-style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 1.03	24-45	24 boardroom-style or 45 theatre-style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 1.04	24-45	24 boardroom-style or 45 theatre-style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 2.01	20	6 boardroom-style or 16 theatre style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 2.02	20	6 boardroom-style or 16 theatre style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 2.03	20	6 boardroom-style or 16 theatre style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 2.04	20	6 boardroom-style or 16 theatre style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400
<input type="checkbox"/> 2.05	20	6 boardroom-style or 16 theatre style	CHF 200	CHF 750	CHF 1,300	CHF 2,200	CHF 2,400

NOTE: Closed Industry meetings have a supplementary cost of CHF 1,500 per room

All rates shown are in Swiss Francs (CHF) and shown exclusive of VAT

Date \_\_\_\_\_ Contact Name \_\_\_\_\_

Signature \_\_\_\_\_

# LISBON MEETING ROOM ORDER FORM (page 2)

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## SELECT THE CATEGORIES THAT BEST APPLY TO YOUR COMPANY/ORGANISATION

### Invoice details

(only if different from page 1)

Name of SPONSOR or agency to be invoiced \_\_\_\_\_

Contact person \_\_\_\_\_

Address \_\_\_\_\_ VAT n° \_\_\_\_\_

(if applicable)

Purchase order n° \_\_\_\_\_

Postal Code \_\_\_\_\_ City \_\_\_\_\_ Country \_\_\_\_\_

Phone \_\_\_\_\_ E-mail \_\_\_\_\_

We understand and agree that we, the SPONSOR, are entirely responsible for payment of rates according to the above. In the case that an appointed agency does not discharge payment of the invoices, charges will revert back to the SPONSOR and may, at EFORT's sole discretion, include administrative surcharges of up to 10% of the total rates.

The Sponsorship agreement between the SPONSOR and EFORT consists of:

- this dated and duly signed Application Form;
- the General Terms and Conditions of Sponsorship;
- the EFORT Congress exhibitor and sponsorship brochure.

By signing and returning this Application Form the SPONSOR acknowledges having received, read and accepted all these terms of Sponsorship agreement. This agreement is subject exclusively to Swiss law. Any disputes shall be resolved exclusively by expedited arbitration in accordance with the World Intellectual Property Organization Arbitration and Mediation Center's Rules for expedited arbitration. The place of any arbitration shall be Geneva, Switzerland.

It is the SPONSORS responsibility to comply with any applicable laws, administrative rules and regulations including, publicity, the handing out of any samples, and the sale or promotion of any products and marketing material. Neither EFORT nor its appointed partners can be held liable for any non-compliance.

### CANCELLATION POLICY

**IMPORTANT:** submission of this form is entering into a legally binding contract with EFORT

A SPONSOR may withdraw its application for an exhibition space activity or satellite activity in writing prior to 31 December 2021 and will receive a refund of 70% of the amount paid within 60 working days. The withdrawal of an application received after 31 December 2021 will not entitle the sponsor to any refund. Please read the full [Terms and Conditions online](#).

All rates shown are in Swiss Francs (CHF) and shown exclusive of VAT

Date \_\_\_\_\_ Contact Name \_\_\_\_\_

Signature \_\_\_\_\_